



Planning & Development

Final of Phase Approval of a Plan of Subdivision or Condominium Description Application Form

For applying for approval under Section 51 of the *Planning Act* and
Section 9 of the *Condominium Act*

Application is hereby made to:

The Corporation of the County of Grey
Planning & Development Department
595 9th Avenue East
Owen Sound, ON N4K 3E3

Phone: 519 376 2205
Fax: 519 376 7970
Email: planning@grey.ca

FOR OFFICE USE ONLY	
Date Accepted:	_____
Accepted by:	_____
Roll Number (s):	_____

Fee:	_____ Paid []
Other Information:	_____

PRE-SUBMISSION CONSULTATION IS REQUIRED FOR ALL SUBDIVISION OR CONDOMINIUM APPLICATIONS.

Application Requirements:

<input checked="" type="checkbox"/>	
	Application fee of \$1,140.00*
	The original completed application form
	The Final M-Plan must be accompanied by a surveyor's certificate setting out the frontages and areas for all of the lots and blocks on the plan
	Final Plan of Subdivision stamp OR Condominium Description stamp must be on the appropriate sheets
	Copies of all clearance letters
	Clearance letter from the local Municipality along with the subdivision/condominium agreement
	One CD containing electronic copies of all plans and above-noted reports and letters in both CAD (where applicable) and PDF formats.

* In accordance with the County of Grey Fees and Services By-law No. 4735-11 or any successor thereto

For a Plan of Subdivision:

<input checked="" type="checkbox"/>	
	1 Original mylar
	4 White paper copies
	1 White paper copy or mylar copy for return to surveyor
	1 White paper copy with A.O.L.S. sticker

For Condominiums:

<input checked="" type="checkbox"/>	
	the original plans of survey signed by the surveyor
	3 paper prints of the original plans of survey

Corporation of the County of Grey
Planning & Development Department

Final or Phase Approval of a Plan of Subdivision of Condominium Description Application Form

<input checked="" type="checkbox"/>	
	signed by the surveyor (1 copy to include the AOLS sticker) ⁴
	2 paper prints of the plans of survey signed by the surveyor (subsection 51(60) of the Planning Act)

	1 set of the architectural plans and 1 set of the structural plans, if any - any additional copies of the plans of survey that the registrant wishes returned.

Instructions:

When Draft Plan Approval is granted, there are usually a number of conditions to be met by the applicant prior to final approval and registration of the plan of subdivision or condominium description. Among the conditions is usually a requirement that the owner enter into an agreement with the local municipality regarding matters such as the construction of roads, servicing and parkland dedication. The responsibility for fulfilling the conditions of draft approval rests primarily with the developer, as does the timing involved.

If the M-plan submitted to the Planning Department for Final Approval does not match the draft plan approval drawing, final approval will not be granted by the County of Grey. An Application for a Minor or Major Revision to the Draft Plan of Subdivision or Condominium Description will be required. Please contact the Planning Department at the address listed above.

The Draft M-plan of Condominium Plan of Survey must be reviewed by the Land Registry Office (Grey) for technical clearance prior to final submission to the County of Grey Planning Department. Failure to obtain technical clearance may delay the registration of the plan/description.

The plans for Final Registration will be delivered to the Land registry office by the Director of Planning.

Final or Phase Approval of a Plan of Subdivision of Condominium Description Application Form

Contact Information:

1. Complete the information below and indicate one contact as the primary contact. All communications will be directed to the primary contact.

Registered Owner(s) and/or Applicant: _____

Address: _____

Email Address: _____

Telephone Number: _____ Fax Number: _____

Surveyor: _____

Address: _____

Email Address: _____

Telephone Number: _____ Fax Number: _____

Agent (if any): _____

Address: _____

Email Address: _____

Telephone Number: _____ Fax Number: _____

Please indicate the primary contact: [] Owner/Applicant, [] Surveyor, [] Agent

Proposal:

2. Purpose of the Application (please check one box)
[] Final Approval of a Draft Plan of Subdivision
[] Phase (Partial) Approval of a Draft Plan of Subdivision;
[] Final Approval of a Condominium Description;
[] Phase (Partial) Approval of a Condominium Description;
[] Other – described

3. Draft Approval Information (As noted on the Conditions of Draft Approval)

Subdivision/Condominium File No.: _____

Date Draft Approved: _____

Lapsing Date: _____

Final or Phase Approval of a Plan of Subdivision of Condominium Description Application Form

4. For Condominiums on please identify the type of Condominium to be registered:

- Standard Condominium
- Common Elements Condominium
- Phased Condominium
- Vacant Land Condominium
- Leasehold Condominium

5. Are there any Conditions of Draft Approval that have not been cleared by a Clearance Agency?

- Yes
- No

If yes, please explain why the condition(s) has not been cleared _____

6. Previous Phase (Partial) Approval of a Draft Plan of Subdivision/Condominium:

Has Final Approval been given for a previous phase(s)?

- Yes
- No

If **NO**, proceed to question 7.

If **YES**, please provide the following information:

	Final Approval Date	Number of Lots of Units Approved	Number of Blocks Approved	Lot Numbers	Block Numbers
Phase 1					
Phase 2					
Phase 3					

Final or Phase Approval of a Plan of Subdivision of Condominium Description Application Form

7. Phase (Partial) Approval of a Draft Plan of Subdivision/Condominium:

For this Approval Indicate the:

Number of Lots/Units to be approved in this Phase: _____

Number of Blocks to be approved in this Phase: _____

Lot/Unit Numbers: _____ (From M-Plan/Plan of Survey)

Block Numbers: _____ (From M-Plan/Plan of Survey)

8. Status of Other Applications under the Planning Act

Are there any other applications under the Planning Act, including applications before the Ontario Municipal Board, for approval of an official Plan amendment, a zoning by-law amendment, a minor variance, a consent, or a site plan control agreement that affect this draft?

Authorization:

9. Applicant's consent:

In accordance with the provisions of the Planning Act, it is the policy of the County of Grey to provide public access to all development applications and supporting documentation.

In submitting this development application and supporting documentation, I,

(applicant)

hereby acknowledge the above noted and provide my consent in accordance with the provisions of the Municipal Freedom of Information and Protection of Privacy Act that the information on this application and any supporting documentation provided by myself, my agents, consultants and solicitors, will be part of the public record and will also be available to the general public.

(signature)

(date)

Final or Phase Approval of a Plan of Subdivision of Condominium Description Application Form

10. Declaration (this must be signed in the presence of a Commissioner):

I (we)

—

(name(s) of owner)

of the _____ in the County/Region/District of

(name of City/Town/Township)

Solemnly declare that all of the statement contained in this application and all of the supporting documents are true and complete, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of the "Canada Evidence Act".

Declared before me at: _____

in the County/Region/District of _____

this _____ day of _____, 20____.

(signature of registered owner(s))

Commissioner of Oaths: