



Board of Health Minutes

Date: Friday, December 15, 2017
Location: Grey Bruce Health Unit
Time: 10:00 a.m. – 11:45 a.m.
Members Present: Alan Barfoot (Elected Chair), Stewart Halliday, David Inglis, Laurie Laporte, Sue Paterson, David Shearman, Mitch Twolan, Arlene Wright, Will Rogers
Regrets: Paul Eagleson
Also Present: Dr. Ian Arra, Dr. Hazel Lynn, Drew Ferguson
Special Guests:
Secretary: Erin Meneray

1.0 Call to Order

Dr. Hazel Lynn assumed the position of Chair. Chair Hazel Lynn declared a quorum present and called the meeting to order at 10:00 a.m.

2.0 Elections

2.1 Board of Health Chair

Dr. Lynn invited nominations for Chair of the Board of Health for 2018.

Moved by: Arlene Wright Seconded by: Mitch Twolan
"That Board of Health member Alan Barfoot be nominated Chair of the Board of Health for the Grey Bruce Health Unit for 2018."

Carried

Moved by: Arlene Wright Seconded by: David Shearman
"That nominations be closed for Chair of the Board of Health for the Grey Bruce Health Unit."

Carried

Alan Barfoot, as a representative of Grey County, accepted the position of Chair of the Board of Health for the Grey Bruce Health Unit for 2018.

Alan Barfoot assumed Chair.

2.2 Board of Health Vice-Chair

Alan Barfoot invited nominations for Vice-Chair of the Board of Health for 2018.

Moved by: David Shearman Seconded by: Arlene Wright
"That Board of Health member Mitch Twolan be nominated for the Vice-Chair of the Board of Health for the Grey Bruce Health Unit for 2018."

Carried

Moved by: Arlene Wright Seconded by: Sue Paterson
"That nominations be closed for Vice-Chair of the Board of Health for the Grey Bruce Health Unit."

Carried

Mitch Twolan, as a representative of Bruce County, accepted the position of Vice-Chair of the Board of Health for the Grey Bruce Health Unit for 2018.

Chair Barfoot thanked previous Chair, David Inglis, for his term and welcomed new Board of Health members Stewart Halliday and Paul Eagleson.

3.0 Amendments to Agenda

4.0 Approval of Agenda

Moved by: Stewart Halliday Seconded by: Sue Paterson
"THAT, the agenda for Friday December 15, 2017 be approved as presented."

Carried

5.0 Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest declared at this time.

6.0 Adoption of Minutes

Friday, November 24, 2017

Moved by: Mitch Twolan Seconded by: Sue Paterson
"THAT, the minutes of Friday November, 24, 2017 be approved as presented."

Carried

7.0 Staff Presentation:

7.1 2017 Health Status Report – Alanna Leffley

8.0 Correspondence

- 8.1 Peterborough Public Health, Smoke Free Ontario Modernization
- 8.2 Association of Local Public Health Agencies, Smoke Free Ontario Modernization
- 8.3 Sudbury and District Health Unit Re. Nutritious Food Basket

Moved by: Stewart Halliday Seconded by: David Shearman

“THAT, the Board of Health receive items 8.1 and 8.2 regarding the Smoke-Free Ontario Modernization Report and THAT, the Board of Health support item 8.3, Sudbury and District Board of Health resolution regarding food insecurity and nutritious food basket costing.”

Carried

9.0 Reports

9.1 December Reports

9.1.1 MOH Report – Dr. Arra and Dr. Lynn

9.1.1.1 Public Health Role in Emergency Response Presentation

Dr. Arra provided an overview of Public Health’s role in emergency response in general, and gave specific examples on the role in the current opioid overdose emergency.

9.1.1.2 Strategic Planning Software

Strategic Planning has been identified as something that needs to be front and foremost in our day-to-day business. The Health Unit is in the process of working with potential vendors to provide this type of integrational software.

9.1.1.3 Suspect Cluster Investigation

Dr. Arra reported on a suspect Cluster Investigation of breast cancer that is underway by our team. Dr. Arra explained that more often than not the result of such investigations do not uncover causal relation to environmental/workplace exposure. Nevertheless, the investigation will be an opportunity to raise awareness around risk factors for breast cancer.

9.1.1.4 Radon Awareness Campaign – Update

Six hundred (600) radon test kits have been distributed to date. Results will begin coming back next year and the final report by mid 2018.

9.1.1.5 Corporate Director – Update

The Health Unit will begin recruiting for a Director of Corporate Services early in 2018. The Human Resources Director from Grey County will be assisting us in the recruitment process.

9.1.1.6 Infectious Disease Program – Update

Dr. Arra reported on organizational changes in the Infectious Disease Program.

9.1.2 Program Report – December

9.1.3 [Annual Report 2016](#)

9.2 News Releases

9.2.1 STOP Program: Support for Ontario Smokers Who Wish to Quit Smoking

9.2.2 Medication Return Blitz

9.2.3 Fighting Food Insecurity

9.2.4 Grey Bruce Health Unit Is Looking To Hire Teen Shoppers

Moved by: Laurie Laporte

Seconded by: Arlene Wright

“THAT, the Board of Health receives the December Reports as presented.”

Carried

10.0 Financial Report

10.1 Financial Report – October

Moved by: David Shearman

Seconded by: Sue Paterson

“THAT, the Board of Health receives the financial report for October 2017 as presented.”

Carried

10.2 2018 Non-Union Wage Increase

Moved by: David Shearman

Seconded by: David Inglis

“THAT, the Board of Health approve a 1.75% increase for non-union staff for 2018.”

Carried

The Board requested that the compensation policy be reviewed and perhaps revised to include a provision for non-union increases and ensuring internal pay equity reviews are completed annually.

10.3 BOH Finance Working Group Update

The Board of Health Finance Working Group met on November 29, 2017 to discuss year-end surplus/spending. A summary of additional spending for the 2017 fiscal year was provided, including vacation pay-outs for staff who qualified and additional items with respect to building maintenance and information technology.

Moved by: Mitch Twolan

Seconded by: David Inglis

“THAT, the Board of Health receive the report from the Finance Working Group.”

Carried

10.4 Building Update – Darren Lynk

The Health Unit received the one-time funding for the replacement of the roof. However the work has to be substantially completed and funds used by March 31, 2018 and no extensions will be granted.

In consultation with Garland Canada, the roof replacement will be re-tendered with the scope of work changed from a cold applied method to a hot applied. Garland is confident that this change in scope will enable the

roof replacement to move forward with the existing funding and within the deadline for completion.

The RFP will go out on Monday, December 11, 2017 with a closing date of Tuesday, December 19, 2017.

Moved by: David Shearman Seconded by: Mitch Twolan
"THAT, the Board of Health authorizes the BOH Executive Committee to assess the RFP's and chose the successful candidate for completion of the replacement of the roof."

Carried

11.0 In-Camera Session

11.1 Personal Matters About Identifiable Individuals

Moved by: Sue Paterson Seconded by: Arlene Wright
"THAT, the Board of Health does now go into closed session at 11:00 a.m. to discuss personal matters about identifiable individuals and that Erin Meneray, will remain present as recording secretary and Dr. Hazel Lynn, Dr. Ian Arra and Drew Ferguson will remain present."

Carried

The Board returned to open session at 11:35 a.m. with Chair Barfoot presiding.

12.0 Other Business

12.1 2018 Healthy Communities Conference – Save-the-Date

The 2018 Healthy Communities Conference, Creating Partnerships for Wellbeing will bring together Indigenous and non-Indigenous community members, advocates and leaders from across Grey Bruce to share in learning about Indigenous health equity. The conference is scheduled for the evening of Tuesday, May 8 and all day Wednesday, May 9.

12.2 GBHU BOH Letter to Premier Re. Municipal Government's Role in Cannabis Legislation and Recovery of Associated Costs

The Board requested that a letter be sent to the federal Minister of Finance and the Premier of Ontario identifying issues relating to legalization of cannabis and asking that municipalities be at the table for discussions, and that funding be made available to municipalities. The letter was shared.

12.3 2018 Board of Health Meeting Dates

The 2018 Meeting Dates for the Board of Health were reviewed and approved.

12.4 OPSEU Support Contract Ratification

Moved by: David Shearman Seconded by: Mitch Twolan
"THAT, the Board of Health ratify the terms of the OPSEU support contract
dated November 1, 2017 to December 31, 2018."

Carried

13.0 Adjournment

By motion of Arlene Wright, the Board of Health meeting adjourned at 11:45 a.m.

Next Meeting:

Friday, January 26, 2018 at 10:00 a.m.
Grey Bruce Health Unit, Owen Sound

X

Alan Barfoot
Chairperson

X

Dr. Hazel Lynn
Acting Medical Officer of Health

X

Erin Meneray
Recording Secretary