

Accessibility Advisory Committee

Purpose:

To comply with ODA and AODA legislation and to provide recommendations to the Corporate Services Committee regarding accessibility-related issues on behalf of all residents within the County of Grey. Scope of Responsibility:

Below is a list of 6 duties of the Committee as legislated in the Accessibility for Ontarians with Disabilities Act:

- a) Advise Grey County Council each year about the preparation, implementation and effectiveness of Grey County's multi-year accessibility plan.
- b) Provide advice when requested by Council on the accessibility for persons with disabilities to a building, structure or premises:
 - i. Purchased, constructed, renovated, owned or operated by Grey County and participating municipalities;
 - ii. Considered for new lease;
 - iii. Provided as a municipal capital facility under an agreement in accordance with the Municipal Act.
- c) Review in a timely manner the site plans and drawings described under Section 41 of the Planning Act when requested.
- d) In response to circulated plans the Committee shall review and provide timely comment to Council or its designates on site plans prepared for major renovations and newly constructed developments including new commercial, institutional, industrial, major residential and other development subject to site plan control undertaken by the County.
- e) Perform any other functions required by the Accessibility for Ontarians with Disabilities Act (AODA) and/or its regulations.
- f) Provide advice on the accessibility for persons with disabilities as it relates to all new standards under the AODA.

Membership:

The Committee has been formed in compliance with the AODA and ODA to include 50% plus one of persons with disabilities; the remainder of the members includes political representation. Staff provides ongoing support.

Members of the Accessibility Advisory Committee shall be selected and appointed by County Council.

Note: Term of membership of public members is the term of council (currently four years). Other members may change on an annual basis.

To avoid conflict of interest, voting members who are persons with disabilities may not be Grey County employees.

Neither the Committee nor any member thereof shall pledge the credit of the County in any manner whatsoever, nor shall the Committee or any member thereof authorize any expenditure or expend public monies in any manner unless authorized by Council.

Voting Members

The Accessibility Advisory Committee shall be composed of up to seven voting members as follows;

- a) The majority of voting members on the Accessibility Advisory Committee must be persons with disabilities, or persons advocating for a family member with a disability.
- b) One member of Grey County Council (corporate Services Committee)
- c) Other Interested members of the public who advocate for people with disabilities and show a high degree of accessibility knowledge.

Non-Voting Members

The Accessibility Advisory Committee's Non-Voting Members shall consist of;

- d) Staff resources or representatives from Grey County's member municipalities
- e) Grey County's Chief Administrative Officer
- f) Other Grey County staff resources

Chair and Vice Chair:

The Chair and Vice Chair shall be elected from the voting members on an annual basis.

Terms of Reference

Accessibility Advisory Committee

Amendments Endorsed by Grey County Council August 2, 2016; Adopted by Accessibility Advisory Committee May 27, 2016; Addendum November 5, 2013

Meetings:

Meetings occur at the call of the Chair or as determined by the Committee (approximately four per year).

Quorum:

A quorum shall consist of more than 50% of the voting members of the Committee.

Addendum November 5, 2013: Procedural By-law 4821-13, section 24.5: "If the majority of appointments to an advisory committee are not Members of Council, the Terms of Reference of the Advisory Committee may provide for Quorum to be achieved using alternate forms of attendance including, but not limited to, Skype, teleconference or other electronic means."

Reporting Relationship:

The Accessibility Advisory Committee reports directly to the Corporate Services Committee with recommendations being finalized by County Council.

Statutory Authority

Ontarians With Disabilities Act (ODA)

Accessibility for Ontarians with Disabilities Act (AODA)

County of Grey Procedural By-law

Lead Staff:

County Clerk/ Director of Council Services

Communications Officer

Administrative Assistant to the County Clerk / Committee Coordinator

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