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## Agendas, Meeting and Resolutions Policy

**Approved by:** County Council

**Date Approved:** October 4, 2011

**Last Revision Date:** October 2011

**Replaces:**

**Scheduled for Review by:** 2016

**Policy Number:** G-GEN-002

**Section:** Governance

**Sub Section:** General

### References and Related Documents

[Municipal Act 2001](#)

[By-law 4775-12 Procedural By-law](#)

[Agendas for Committee Meetings Procedure](#)

[Record of Council and Committee Meetings Procedure](#)

[Management of Resolutions from Other Municipalities Procedure](#)

[Agendas for Council Meetings Procedure](#)

[Closed Meeting Procedure](#)

[Closed Meeting Investigator Procedure](#)

### Policy Statement

Where not covered by legislation or the Procedural By-Law, the County of Grey shall establish procedures to ensure the efficient and effective administration of agendas, meetings and resolutions.

### Purpose

Council and Committee meetings are governed by the Municipal Act, 2001 and the Procedural By-Law. This policy augments the Municipal Act and the Procedural By-Law by establishing detailed procedures to support the administration of agendas, resolutions and other meeting related activities.

### Scope

This policy addresses procedures relating to agendas, meetings and resolutions including but not limited to deadline for agenda submissions, conduct at Council Meetings and the processing of resolutions.