

Financial Information
For the year ended December 31, 2017

2017

2017

**The Corporation of the
County of Grey
Financial Information
For the year ended December 31, 2017**

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Independent Auditor's Report

To the Members of Council, Inhabitants and Ratepayers of the Corporation of the County of Grey

We have audited the accompanying consolidated financial statements of the Corporation of the County of Grey, which comprise the consolidated statement of financial position as at December 31, 2017, and the consolidated statements of operations and accumulated surplus, changes in net financial assets and cash flows for the year then ended and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



Opinion

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of the Corporation of the County of Grey as at December 31, 2017 and the results of its operations, changes in net financial assets and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Other Matters

We have not audited, reviewed or otherwise attempted to verify the accuracy or completeness of the schedules on pages 27 and 28 of the Corporation of the County of Grey's financial statements.

BDO Canada LLP

Chartered Professional Accountants, Licensed Public Accountants

Owen Sound, Ontario

May 24, 2018

The Corporation of the County of Grey
Consolidated Statement of Financial Position

| December 31 | 2017 | 2016 |
|--|-----------------------|-----------------------|
| Financial assets | | |
| Cash and temporary investments (Note 1) | \$ 57,084,235 | \$ 59,619,551 |
| Trade and other receivables | 3,080,701 | 2,450,026 |
| Inventory held for resale | 11,473 | 11,138 |
| | 60,176,409 | 62,080,715 |
| Liabilities | | |
| Accounts payable and accrued liabilities | 10,485,315 | 8,945,687 |
| Vacation pay, post-employment benefits and WSIB Schedule II liabilities (Note 10) | 7,661,908 | 8,265,984 |
| Deferred revenue (Page 26) | 9,883,345 | 7,379,465 |
| Net long-term liabilities (Note 2) | 1,600,000 | 2,000,000 |
| | 29,630,568 | 26,591,136 |
| Net financial assets | 30,545,841 | 35,489,579 |
| Non-financial assets | | |
| Prepaid expenses | 40,939 | 197,966 |
| Tangible capital assets (Note 3) | 183,721,051 | 174,169,747 |
| Inventory of supplies | 1,070,647 | 1,209,825 |
| | 184,832,637 | 175,577,538 |
| Accumulated surplus (Note 4) | \$ 215,378,478 | \$ 211,067,117 |

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

The Corporation of the County of Grey
Consolidated Statement of Operations and Accumulated Surplus

| For the year ended December 31 | 2017 Budget (Note 6) | 2017 Actual | 2016 Actual |
|--|----------------------------|-----------------------|----------------------|
| Revenue | | | |
| Taxation | \$ 54,440,234 | \$ 54,844,864 | \$ 52,760,353 |
| Fees and user charges | 9,914,782 | 9,866,339 | 10,476,788 |
| Government transfers (Note 7) | 55,038,719 | 53,982,270 | 50,494,104 |
| Other income (Note 8) | 9,377,490 | 8,939,391 | 8,472,451 |
| | <u>128,771,225</u> | <u>127,632,864</u> | <u>122,203,696</u> |
| Expenses | | | |
| General government | 8,102,798 | 8,075,517 | 7,987,793 |
| Provincial offences | 2,030,498 | 1,878,213 | 1,986,772 |
| Transportation services | 10,027,036 | 22,092,066 | 22,167,302 |
| Health unit | 2,079,043 | 1,853,813 | 1,695,252 |
| Paramedic services | 12,625,722 | 13,482,447 | 13,642,525 |
| Social services | 30,296,184 | 28,974,300 | 28,395,585 |
| Social housing | 14,233,467 | 13,810,488 | 12,636,988 |
| Long-term care | 27,089,143 | 28,153,359 | 28,413,062 |
| Grey Roots | 2,043,300 | 2,278,232 | 2,249,078 |
| Planning and development | 2,646,133 | 2,723,068 | 2,219,174 |
| | <u>111,173,324</u> | <u>123,321,503</u> | <u>121,393,531</u> |
| Annual surplus (Note 6) | 17,597,901 | 4,311,361 | 810,165 |
| Accumulated surplus, beginning of the year | 211,067,117 | 211,067,117 | 210,256,952 |
| Accumulated surplus, end of the year | <u>\$228,665,018</u> | <u>\$ 215,378,478</u> | <u>\$211,067,117</u> |

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

The Corporation of the County of Grey
Consolidated Statement of Changes in Net Financial Assets

| For the year ended December 31 | 2017 | 2017 | 2016 |
|--|----------------------|----------------------|----------------------|
| | Budget (Note 6) | Actual | Actual |
| Annual surplus (Page 5) | \$ 17,597,901 | \$ 4,311,361 | \$ 810,165 |
| Acquisition of tangible capital assets | (28,064,247) | (23,038,942) | (16,270,850) |
| Amortization of tangible capital assets | - | 13,169,465 | 13,924,239 |
| Loss (gain) on disposal of capital assets | - | (74,064) | 201,996 |
| Proceeds on disposal of capital assets | - | 392,237 | 269,109 |
| | <u>(28,064,247)</u> | <u>(9,551,304)</u> | <u>(1,875,506)</u> |
| Change in prepaid expenses | - | 157,027 | (162,902) |
| Change in inventory of supplies | - | 139,178 | 195,916 |
| | - | <u>296,205</u> | <u>33,014</u> |
| Decrease in net financial assets | (10,466,346) | (4,943,738) | (1,032,327) |
| Net financial assets, beginning of the year | 35,489,579 | 35,489,579 | 36,521,906 |
| Net financial assets, end of the year | \$ 25,023,233 | \$ 30,545,841 | \$ 35,489,579 |

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

**The Corporation of the County of Grey
Consolidated Statement of Cash Flows**

| For the year ended December 31 | 2017 | 2016 |
|--|----------------------|----------------------|
| Cash provided by (used in) | | |
| Operating activities | | |
| Annual surplus | \$ 4,311,361 | \$ 810,165 |
| Items not involving cash | | |
| Vacation pay, post-employment benefits and WSIB Schedule II liabilities | (604,076) | 2,064,805 |
| Amortization | 13,169,465 | 13,924,239 |
| Contributed capital assets | (76,820) | (413,000) |
| Loss (gain) on disposal of capital assets | (74,064) | 201,996 |
| Deferred revenue recognized | (5,770,785) | (4,776,301) |
| | <u>10,955,081</u> | <u>11,811,904</u> |
| Changes in non-cash working capital balances | | |
| Trade and other receivables | (630,675) | 1,209,811 |
| Inventory held for resale | (335) | 401 |
| Prepaid expenses | 157,027 | (162,902) |
| Accounts payable and accrued liabilities | 1,539,628 | (1,823,237) |
| Inventory of supplies | 139,178 | 195,916 |
| Deferred revenue received | 8,274,665 | 6,041,527 |
| | <u>20,434,569</u> | <u>17,273,420</u> |
| Capital transactions | | |
| Cash used to acquire capital assets | (22,962,122) | (15,857,850) |
| Proceeds on disposal of capital assets | 392,237 | 269,109 |
| | <u>(22,569,885)</u> | <u>(15,588,741)</u> |
| Financing activities | | |
| Repayment of long-term liabilities | (400,000) | (993,195) |
| Net change in cash and temporary investments | <u>(2,535,316)</u> | <u>691,484</u> |
| Cash and temporary investments, beginning of the year | 59,619,551 | 58,928,067 |
| Cash and temporary investments, end of the year | <u>\$ 57,084,235</u> | <u>\$ 59,619,551</u> |

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

The Corporation of the County of Grey Summary of Significant Accounting Policies

December 31, 2017

Management Responsibility

The management of the Corporation of the County of Grey has prepared and is responsible for the integrity, objectivity and accuracy of the financial information presented in these consolidated financial statements. The Committee of the Whole reviews and approves the consolidated financial statements before they are submitted to Council.

Basis of Accounting

The consolidated financial statements of the Corporation of the County of Grey have been prepared in accordance with Canadian public sector accounting standards established by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants as prescribed by the Ministry of Municipal Affairs and Housing.

Revenues and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they become available and measurable; expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

Use of Estimates

The preparation of financial statements in accordance with Canadian public sector accounting standards requires management to make estimates that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. By their nature, these estimates are subject to measurement uncertainty and actual results could differ from management's best estimates as additional information becomes available in the future. Estimates are used when accounting for items such as accrued liabilities, useful lives of capital assets, post-employment and WSIB future benefit liabilities and taxation revenue.

Basis of Consolidation

The consolidated statements reflect the assets, liabilities, revenues and expenses of all municipal organizations, committees, and boards which are owned or controlled by Council. All interfund assets and liabilities and revenues and expenses have been eliminated on consolidation.

The following boards and municipal enterprises owned or controlled by Council have been consolidated:

Grey County and Owen Sound Housing Corporation

The Corporation of the County of Grey
Summary of Significant Accounting Policies

December 31, 2017

Cash and Cash Equivalents Cash and cash equivalents include all cash balances and short-term highly liquid investments that are readily convertible into cash.

Temporary Investments Temporary investments are recorded at the lower of cost and market value.

Inventory Inventory of goods held for resale is recorded at the lower of cost and net realizable value. Cost is determined on the average cost basis.

Inventory of supplies is recorded at the lower of cost and replacement cost.

Non-Financial Assets Tangible capital and other non-financial assets are accounted for as assets by the organization because they can be used to provide services in future periods. These assets do not normally provide resources to discharge the liabilities of the organization unless they are sold.

Tangible Capital Assets Tangible capital assets are recorded at cost less accumulated amortization. Cost includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Amortization is provided over the estimated useful life of the assets, using the straight-line method. The useful life of the assets is based on estimates made by management. The following rates are used:

| | |
|-------------------------|----------------|
| Land improvements | 20 years |
| Buildings | 20 to 50 years |
| Machinery and equipment | 3 to 25 years |
| Roads | 7 to 40 years |
| Traffic signals | 20 years |
| Bridges | 15 to 50 years |
| Culverts | 30 to 50 years |
| Vehicles | 5 to 15 years |

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

Intangible Assets Intangible assets, art and historic treasures, are not recognized in these financial statements.

The Corporation of the County of Grey Summary of Significant Accounting Policies

December 31, 2017

Post-Employment Benefits

The County provides post-employment health, dental, life insurance and other benefits to eligible retired employees. The benefits earned by employees are determined using management's best estimate of expected benefit costs and are expensed as services are rendered.

The County is an employer under Schedule 2 of the Workplace Safety and Insurance Act (WSIB). As such, it self-insures the entire risk of its own WSIB claims and is individually liable for reimbursing WSIB for all costs relating to workers' WSIB claims. The cost of the claims are determined using management's best estimates and are expensed as incidents occur. The County of Grey, in order to reduce this risk as a Schedule 2 employer, has purchased Occupational Accident and Excess Indemnity Insurance to assist with work related death or permanent impairments.

The contributions to Ontario Municipal Employers Retirement System ("OMERS"), a multi-employer defined benefit plan, are expensed when contributions are due.

Liability for Contaminated Sites

A contaminated site is a site at which substances occur in concentrations that exceed the maximum acceptable amounts under an environmental standard. Sites that are currently in productive use are only considered a contaminated site if an unexpected event results in contamination. A liability for remediation of contaminated sites is recognized when the organization is directly responsible or accepts responsibility; it is expected that future economic benefits will be given up; and a reasonable estimate of the amount can be made. The liability includes all costs directly attributable to remediation activities including post remediation operations, maintenance and monitoring. The liability is recorded net of any expected recoveries. Management has not identified any contaminated sites for which a liability needs to be recognized.

The Corporation of the County of Grey Summary of Significant Accounting Policies

December 31, 2017

Revenue Recognition

Revenues are recognized as follows:

- a) Taxes are recorded at estimated amounts when they meet the definition of an asset, have been authorized and the taxable event occurs. For property taxes, the taxable event is the period for which the tax is levied.
- b) Fines and donations are recognized when collected.
- c) Other revenues are recorded upon sale of goods or provision of service when collection is reasonably assured.
- d) Revenue restricted by legislation, regulation or agreement and not available for general municipal purposes, is reported as deferred revenue on the consolidated statement of financial position. The revenue is reported on the consolidated statement of operations and accumulated surplus in the year in which it is used for the specified purpose.
- e) Government transfers are recognized as revenue in the financial statement when the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability. Transfer revenue is recognized in the statement of operations as the stipulation liabilities are settled.

Provincial Subsidies

Subsidies from the Province of Ontario are subject to review of year-end settlement forms and adjustments by the Province. Adjustments to funding, if any, are recorded in the year in which they occur.

Trust Funds

Funds held in trust by the municipality, and their related operations, are not included in these financial statements. The financial activity and position of the trust funds are reported separately on the trust funds statement of continuity and balance sheet.

The Corporation of the County of Grey
Notes to Financial Statements

December 31, 2017

1. Cash and Temporary Investments

| | 2017 | 2016 |
|--------------|----------------------|----------------------|
| Unrestricted | \$ 57,084,235 | \$ 59,619,551 |

A cash balance of \$16,104,864 is being held in one bank account earning interest at a rate of prime less 1.75%. Cash balances of \$8,233,671 and investment deposits of \$20,179,707 are also held at the same financial institution. The Canadian Deposit Insurance Corporation insures up to a maximum of \$100,000 per depositor per financial institution. Investment deposits of \$12,485,879 are also held at other financial institutions.

Temporary investments included in the balance above consists of:

| | 2017 | 2016 |
|--|----------------------|----------------------|
| Bond Fund | \$ 4,158,603 | \$ 4,238,620 |
| Term Deposits 1.53% to 1.58% (2016 - 1.12% to 1.17%) | 20,179,707 | 19,923,826 |
| Guaranteed Investment Certificates 1.15% to 2.20% (2016 - 1.14% to 2.10%) | 8,172,701 | 8,136,391 |
| Membership share | 1 | 1 |
| | \$ 32,511,012 | \$ 32,298,838 |

Temporary investments have a market value of \$32,351,765 (2016 - \$32,290,222) at the end of the year.

The County of Grey has a demand operating facility agreement with a financial institution at prime less 0.5%. At December 31, 2017, the County of Grey had a \$6,000,000 unused credit facility.

The Corporation of the County of Grey
Notes to Financial Statements

December 31, 2017

2. Long-Term Liabilities

The balance of long-term liabilities reported on the consolidated statement of financial position is made up of the following:

| | <u>2017</u> | <u>2016</u> |
|--|---------------------|---------------------|
| Georgian College Marine Emergency Duties Training and Research Centre, payable in equal instalments of \$200,000 from 2015 to 2024 | \$ 1,400,000 | \$ 1,600,000 |
| Grey Bruce Health Services, payable in equal instalments of \$200,000 from 2014 to 2018 | <u>200,000</u> | <u>400,000</u> |
| | <u>\$ 1,600,000</u> | <u>\$ 2,000,000</u> |

Principal payments for the next five fiscal years and thereafter are as follows:

| | |
|------------|---------------------|
| 2018 | \$ 400,000 |
| 2019 | 200,000 |
| 2020 | 200,000 |
| 2021 | 200,000 |
| 2022 | 200,000 |
| Thereafter | <u>400,000</u> |
| | <u>\$ 1,600,000</u> |

Interest of \$NIL (2016 - \$21,126) was paid during the year on long-term liabilities.

The Corporation of the County of Grey
Notes to Financial Statements

December 31

3. Tangible Capital Assets

| | 2017 | | | | | | |
|--|-------------------------------|---------------|--------------------------|----------------|-------------------------|--------------|----------------|
| | Land and Land Improvements | Buildings | Machinery & Equipment | Roads | Bridges and Culverts | Vehicles | Total |
| Cost, beginning of the year | \$ 2,742,351 | \$ 96,159,981 | \$ 12,118,479 | \$ 261,779,195 | \$ 38,462,411 | \$ 9,207,071 | \$ 420,469,488 |
| Additions | | 10,889,188 | 1,100,906 | 8,019,782 | 1,824,724 | 1,204,342 | 23,038,942 |
| Disposals | | (40,546) | (570,747) | (3,698,614) | (96,647) | (1,362,874) | (5,769,428) |
| Cost, end of the year | 2,742,351 | 107,008,623 | 12,648,638 | 266,100,363 | 40,190,488 | 9,048,539 | 437,739,002 |
| Accumulated amortization, beginning of the year | 995,665 | 48,966,229 | 7,315,581 | 157,995,313 | 25,214,723 | 5,812,230 | 246,299,741 |
| Amortization | 71,171 | 2,613,312 | 997,560 | 7,944,967 | 701,492 | 840,963 | 13,169,465 |
| Disposals | | (36,340) | (478,301) | (3,574,185) | (96,647) | (1,265,782) | (5,451,255) |
| Accumulated amortization, end of the year | 1,066,836 | 51,543,201 | 7,834,840 | 162,366,095 | 25,819,568 | 5,387,411 | 254,017,951 |
| Net carrying amount, end of the year | \$ 1,675,515 | \$ 55,465,422 | \$ 4,813,798 | \$ 103,734,268 | \$ 14,370,920 | \$ 3,661,128 | \$ 183,721,051 |

The Corporation of the County of Grey
Notes to Financial Statements

December 31

3. Tangible Capital Assets - (continued)

| | 2016 | | | | | | |
|--|-------------------------------|---------------|--------------------------|----------------|-------------------------|--------------|----------------|
| | Land and Land Improvements | Buildings | Machinery & Equipment | Roads | Bridges and Culverts | Vehicles | Total |
| Cost, beginning of the year | \$ 2,267,498 | \$ 91,148,631 | \$ 11,992,009 | \$ 256,364,516 | \$ 37,222,861 | \$ 9,264,935 | \$ 408,260,450 |
| Additions | 474,853 | 5,223,191 | 1,291,340 | 7,605,545 | 1,274,935 | 400,986 | 16,270,850 |
| Disposals | | (211,841) | (1,164,870) | (2,190,866) | (35,385) | (458,850) | (4,061,812) |
| Cost, end of the year | 2,742,351 | 96,159,981 | 12,118,479 | 261,779,195 | 38,462,411 | 9,207,071 | 420,469,488 |
| Accumulated amortization, beginning of the year | 926,504 | 46,169,239 | 7,575,301 | 151,359,498 | 24,572,022 | 5,363,645 | 235,966,209 |
| Amortization | 69,161 | 2,947,498 | 787,772 | 8,586,495 | 678,086 | 855,227 | 13,924,239 |
| Disposals | | (150,508) | (1,047,492) | (1,950,680) | (35,385) | (406,642) | (3,590,707) |
| Accumulated amortization, end of the year | 995,665 | 48,966,229 | 7,315,581 | 157,995,313 | 25,214,723 | 5,812,230 | 246,299,741 |
| Net carrying amount, end of the year | \$ 1,746,686 | \$ 47,193,752 | \$ 4,802,898 | \$ 103,783,882 | \$ 13,247,688 | \$ 3,394,841 | \$ 174,169,747 |

The Corporation of the County of Grey
Notes to Financial Statements

December 31, 2017

3. Tangible Capital Assets - (continued)

The net book value of tangible capital assets not being amortized because they are under construction is \$11,867,925 (2016 - \$5,011,689).

In 2017, \$76,820 (2016 - \$413,000) in contributed capital assets were recognized in the financial statements during the year.

The municipality holds various works of art and historical treasures. These items are not recognized as tangible capital assets in the financial statements because a reasonable estimate of the future benefits associated with such property cannot be made.

The County of Grey has recorded land, machinery and equipment assets at nominal amounts when historical or replacement cost was not available.

No interest was capitalized to tangible capital assets during the current year or previous year.

4. Accumulated Surplus

Accumulated surplus consists of individual fund surplus and reserves as follows:

| | 2017 | 2016 |
|---|----------------|---------------|
| Invested in tangible capital assets | | |
| Tangible capital assets purchased | \$ 183,721,051 | \$174,169,747 |
| Unfinanced capital assets | (7,295,143) | (779,503) |
| | 176,425,908 | 173,390,244 |
| Total invested in capital assets | | |
| Unfunded post-employment benefits | (7,071,121) | (7,664,898) |
| Unfunded commitment to Grey Bruce Health Services | (200,000) | (400,000) |
| Unfunded commitment to Georgian College | (1,400,000) | (1,600,000) |
| Other surplus | 1,070,647 | 1,209,825 |
| | 168,825,434 | 164,935,171 |
| Reserves (Note 5) | 46,553,044 | 46,131,946 |
| Accumulated surplus | \$ 215,378,478 | \$211,067,117 |

The Corporation of the County of Grey
Notes to Financial Statements

December 31, 2017

5. Reserves Set Aside for Specific Purpose by Council

| | 2017 | 2016 |
|--------------------------------|----------------------|----------------------|
| Working funds | \$ 1,930,799 | \$ 1,930,799 |
| Insurance, sick leave and WSIB | 3,084,428 | 3,374,622 |
| Current purposes | 9,519,037 | 9,060,933 |
| Capital purposes | 32,018,780 | 31,765,592 |
| | \$ 46,553,044 | \$ 46,131,946 |

6. Budgets

Under Canadian Public sector accounting principles, budget amounts are to be reported on the consolidated statement of operations and accumulated surplus and changes in net financial assets for comparative purposes. The 2017 budget amounts for the Corporation of the County of Grey approved by Council have been reclassified to conform to the presentation of the consolidated statements of operations and accumulated surplus and changes in net financial assets. The following is a reconciliation of the budget approved by Council.

| | 2017 Budget | 2017 Actual | 2016 Actual |
|---|--------------------|--------------------|-----------------|
| Annual surplus (Page 5) | \$ 17,597,901 | \$ 4,311,361 | \$ 810,165 |
| Transfers to reserves | (4,633,927) | (7,124,857) | (7,633,759) |
| Transfers from reserves | 7,722,873 | 6,703,759 | 7,521,288 |
| Capital acquisitions, disposals and write-down | (28,064,247) | (22,720,769) | (15,799,745) |
| Amortization | - | 13,169,465 | 13,924,239 |
| Debt principal repayments | - | - | (593,195) |
| Change in unfunded liabilities | - | (593,777) | 2,049,153 |
| Change in long-term commitments | - | (400,000) | (400,000) |
| Change in other surplus | - | 139,178 | 195,916 |
| | (7,377,400) | (6,515,640) | 74,062 |
| Change in unfinanced capital | 7,377,400 | 6,515,640 | (74,062) |
| | \$ - | \$ - | \$ - |

The Corporation of the County of Grey
Notes to Financial Statements

December 31, 2017

7. Government Transfers

| | 2017 Budget | 2017 Actual | 2016 Actual |
|-----------------------------------|----------------------|----------------------|----------------------|
| Operating | | | |
| Province of Ontario | | | |
| Paramedic services | \$ 6,995,453 | \$ 7,186,774 | \$ 6,982,396 |
| Social services | 24,775,274 | 24,150,271 | 22,474,231 |
| Social housing | 3,949,640 | 2,126,519 | 1,338,409 |
| Long-term care | 15,803,909 | 15,883,824 | 15,615,709 |
| Other | 79,370 | 98,759 | 95,271 |
| | <u>51,603,646</u> | <u>49,446,147</u> | <u>46,506,016</u> |
| Government of Canada | | | |
| Social housing | 635,370 | 635,370 | 635,370 |
| Federal Gas Tax - other | - | 57,569 | - |
| Other | 11,500 | 48,451 | 105,684 |
| | <u>646,870</u> | <u>741,390</u> | <u>741,054</u> |
| Other municipalities | | | |
| Transportation services | 95,000 | 239,059 | 279,725 |
| Other | 49,800 | 48,957 | 97,794 |
| | <u>144,800</u> | <u>288,016</u> | <u>377,519</u> |
| Total operating transfers | <u>52,395,316</u> | <u>50,475,553</u> | <u>47,624,589</u> |
| Capital | | | |
| Province of Ontario | | | |
| Transportation services | 573,710 | 613,059 | 324,515 |
| Social and Family Services | 10,599 | - | - |
| Social Housing | - | 530,048 | - |
| | <u>584,309</u> | <u>1,143,107</u> | <u>324,515</u> |
| Government of Canada | | | |
| Federal Gas Tax - Transportation | 2,059,094 | 2,059,094 | 2,545,000 |
| Federal Gas Tax - Social Housing | - | 304,516 | - |
| | <u>2,059,094</u> | <u>2,363,610</u> | <u>2,545,000</u> |
| Total capital transfers | <u>2,643,403</u> | <u>3,506,717</u> | <u>2,869,515</u> |
| Total government transfers | <u>\$ 55,038,719</u> | <u>\$ 53,982,270</u> | <u>\$ 50,494,104</u> |

The Corporation of the County of Grey
Notes to Financial Statements

December 31, 2017

8. Other Income

| | 2017 | 2017 | 2016 |
|---|---------------------|---------------------|---------------------|
| | Budget | Actual | Actual |
| Provincial Offences (POA) | \$ 2,327,000 | \$ 2,179,489 | \$ 2,368,938 |
| Investment income, penalties and interest | 801,110 | 500,094 | 697,337 |
| Licenses, permits and rents | 3,751,750 | 3,834,869 | 3,781,531 |
| Donations | 21,500 | 67,261 | 187,877 |
| Development charges | 2,086,267 | 2,098,323 | 1,147,122 |
| Gain (loss) on disposal of assets | 368,863 | 74,064 | (201,996) |
| Contributed assets | - | 76,820 | 413,000 |
| Other | 21,000 | 108,471 | 78,642 |
| | <u>\$ 9,377,490</u> | <u>\$ 8,939,391</u> | <u>\$ 8,472,451</u> |

9. Pension Agreements

The municipality makes contributions to the Ontario Municipal Employees Retirement Fund (OMERS), which is a multi-employer plan, on behalf of 695 members of its staff. This plan is a defined benefit plan which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay. Employees and employers contribute jointly to the plan. The amount contributed to OMERS by the County for 2017 was \$3,549,135 (2016 - \$3,424,265). The contribution rate for 2017 was 9.0% to 14.6% depending on age and income level (2016 - 9.0% to 14.6%).

OMERS is a multi-employer plan, therefore, any pension plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the municipality does not recognize any share of the OMERS pension surplus or deficit. The last available report for the OMERS plan was on December 31, 2017. At that time the plan reported a \$5.40 billion actuarial deficit (2016 - \$5.72 billion actuarial deficit), based on actuarial liabilities of \$93.61 billion (2016 - \$86.96 billion) and actuarial assets of \$88.21 billion (2016 - \$81.24 billion). Ongoing adequacy of the current contribution rates will need to be monitored as fluctuations in financial markets may lead to increased future funding requirements.

The Corporation of the County of Grey
Notes to Financial Statements

December 31, 2017

10. Post-Employment Benefits

| | 2017 | 2016 |
|--------------------------|---------------------|---------------------|
| WSIB | \$ 2,446,567 | \$ 2,739,055 |
| Vacation pay liability | 1,877,458 | 2,363,763 |
| Post-employment benefits | 3,279,068 | 3,094,051 |
| Other | 58,815 | 69,115 |
| | \$ 7,661,908 | \$ 8,265,984 |

- a) The County is a Schedule II employer under the Workplace Safety and Insurance Act. As a Schedule II employer the County assumes liability for any award made under the Act.

An actuarial valuation performed at December 31, 2017 has calculated the liability to be \$2,446,567. The actuarial valuation was based on a number of assumptions such as, discount rates and WSIB payment rates. The assumptions used reflect management's best estimates. The WSIB benefit liability was determined using a discount rate of 2.60% and a WSIB administration rate of 35%. The current year recovery is \$292,488 and prior year recovery was \$260,382. At December 31, 2017, the County provided \$3,059,844 in a reserve to offset this liability.

- b) The vacation year for an employee begins either on their "start date" anniversary or the date defined by the applicable union contract. The vacation liability includes all carry-forward amounts from the previous vacation year and vacation earned from the vacation year start date to December 31, 2017.

- c) The County pays certain life insurance, health and dental benefits on behalf of its retired employees. The County recognizes these post-retirement costs in the period in which the employees render the services.

Actuarial valuations for accounting purposes are performed using the projected benefit method. The most recent actuarial report was prepared as at December 31, 2016.

The assumptions used reflect management's best estimates. The post-employment benefit liability was determined using a discount rate of 4%. For dental, travel and vision premiums, a 4% annual rate of increase was assumed for 2015 and forward. For health care premiums, a 6.25% increase was used for 2016 and a decreasing rate used until 2026 where 4% was used thereafter.

| | 2017 | 2016 |
|----------------------------|-------------------|-------------------|
| Retirement benefit expense | \$ 200,890 | \$ 85,407 |
| Interest costs | 81,787 | 59,874 |
| | \$ 282,677 | \$ 145,281 |

The Corporation of the County of Grey
Notes to Financial Statements

December 31, 2017

11. Contractual Commitments

- (a) As part of the Provincial Local Services Realignment Program, the Ontario Housing Corporation (OHC) remains responsible for the servicing of the debentures used to finance the public housing projects transferred to the Grey County and Owen Sound Housing Corporation under the authority of the Social Housing Reform Act, 2000.

Information received from OHC as at December 31, 2017 indicates the following:

| | |
|--|--------------|
| Principal payments on debentures during the year | \$ 499,867 |
| Interest payments on debentures during the year | 221,926 |
| | <hr/> |
| Total | \$ 721,793 |
| | <hr/> |
| Debentures outstanding at year-end | \$ 3,084,369 |
| | <hr/> |

The principal and interest payments are recovered at source from Federal Social Housing funding provided from the Province and the balance is flowed to or recovered from the Consolidated Municipal Services Manager (County of Grey). The net amount recovered from the County of Grey in 2017 was \$248,149 (2016 - \$149,289) and is recorded on the statement of operations as a transfer to the Province.

- (b) The County of Grey has approved a capital grant of land and money in the amount of \$1,000,000 to the Centre Grey Health Services Foundation for the Centre Grey General Hospital Building Fund. The amount of money to be paid will be determined by deducting the value of the lands and will be paid in ten equal instalments contingent upon the approval of funding for completion of the Centre Grey Hospital by the Province of Ontario. Payments will be processed once construction begins. The County has transferred \$785,159 to reserves towards this commitment.
- (c) The County of Grey has been allocated funding for Affordable Housing projects under the Canada-Ontario Affordable Housing Program and Delivering Opportunities for Ontario Renters Program. These funds are being used to create new housing units within the County. A total of \$8,616,349 has been committed to developers in order to complete these units with \$5,090,669 released as of December 31, 2017. If the units remain as affordable housing units for a period of 25 years, no amount will be repayable.
-

The Corporation of the County of Grey
Notes to Financial Statements

December 31, 2017

12. Contingencies

- (a) The County of Grey along with the County of Bruce, the Province of Ontario, the Dominion of Canada and several lower tier municipalities have been named as defendants in a land claim action filed by the Chippewas of Saugeen and Nawash, for damages alleged to total \$92,000,000,000. No breakdown as to each municipality's relative share of the \$92,000,000,000 has been provided. The likelihood of the success of this action is undeterminable at the present time.
- (b) The County has been served with various claims as a result of motor vehicle accidents and other incidents. The outcomes of these claims are not determinable at this time.
- (c) The County insured errors and omissions and public liability insurance coverage through the Ontario Municipal Insurance Exchange (OMEX) up until December 31, 2008. OMEX is a separate pooling of the public liability insurance risks of its municipal members. All members are subject to assessment for losses, if any, experienced for the years in which they were members.

13. Trust Funds

The trust funds administered by the municipality amounting to \$55,615 (2016 - \$58,801) have not been included in the consolidated statement of financial position nor have the operations been included in the consolidated statement of operations and accumulated surplus.

14. Provincial Offences

Revenue is recognized on a cash basis for fines levied during the year. The gross revenues collected for the County of Grey for the year ended December 31, 2017 were \$2,009,867 (2016 - \$2,368,938). Net revenues after deduction of operating expenses were \$396,115 (2016 - \$471,295).

The Corporation of the County of Grey
Notes to Financial Statements

December 31, 2017

15. Segmented Information

The County of Grey is a diversified municipal government institution that provides a wide range of services to its citizens. Distinguishable functional segments have been separately disclosed in the segmented information. The nature of the segments and the activities they encompass are as follows:

Corporate Services

Corporate Services encompasses the budgets of Council, Corporate Administration, Emergency Management, Assessment, Provincial Offences, County Property, the Grey Bruce Health Unit and Education & Healthcare Initiatives. In addition, this also includes the taxation budget, which includes supplementary tax and tax write-offs, as well as the Federal Gas Tax Funding.

Planning and Community Development

Planning and Community Development encompasses Planning (including civic addressing), Heritage, Agriculture, Forestry, Trails, Tourism and Economic Development mandates.

Social Services

Social Services encompasses the Social Services, Housing and Long-Term Care departments. Social Services includes Social Assistance, Administration, Ontario Works and Child Care. Housing covers operational and capital budgets for Grey County Housing, subsidies provided to Non-Profit Housing Providers and the Affordable Housing Programs. The Long-Term Care component refers to the three Long-Term Care facilities (Grey Gables - Markdale, Rockwood Terrace - Durham and Lee Manor - Owen Sound) that are owned and operated by the County of Grey.

Transportation and Public Safety

Transportation and Public Safety encompasses the Paramedic Services and Transportation Services departments (with Transportation Services responsible for providing a safe transportation network).

The accounting policies of the segments are the same as those described in the summary of significant accounting policies.

The Corporation of the County of Grey
Notes to Financial Statements

December 31

| | Corporate Services | Planning and Community Development | Social Services, Housing and Long-Term Care | Transportation and Public Safety | 2017 Total |
|-----------------------------------|--------------------|------------------------------------|---|----------------------------------|---------------------|
| Revenue | | | | | |
| Taxation | \$ 9,710,514 | \$ 4,273,313 | \$ 17,086,552 | \$ 23,774,485 | \$ 54,844,864 |
| Fees and user charges | 52,691 | 327,086 | 9,100,462 | 386,100 | 9,866,339 |
| Specific grants | 9,512 | 165,655 | 43,347,032 | 8,038,892 | 51,561,091 |
| Other revenue | 2,698,122 | 154,255 | 3,905,383 | 83,309 | 6,841,069 |
| Transfers from obligatory reserve | 101,766 | 2,700 | 304,516 | 4,110,520 | 4,519,502 |
| | 12,572,605 | 4,923,009 | 73,743,945 | 36,393,306 | 127,632,865 |
| Expenses | | | | | |
| Salaries and benefits | 4,795,649 | 2,444,115 | 28,991,301 | 16,220,804 | 52,451,869 |
| Interest on debt | | | 32,622 | | 32,622 |
| Materials and supplies | 1,059,776 | 948,851 | 5,373,469 | 4,761,468 | 12,143,564 |
| Contracted services | 2,824,643 | 519,823 | 5,656,207 | 3,394,339 | 12,395,012 |
| Other transfers | 2,563,181 | 736,755 | 27,425,952 | 19,475 | 30,745,363 |
| Rents and financial expenses | 473,432 | 42,503 | 706,185 | 1,161,489 | 2,383,609 |
| Amortization | 90,864 | 309,252 | 2,752,411 | 10,016,938 | 13,169,465 |
| | 11,807,545 | 5,001,299 | 70,938,147 | 35,574,513 | 123,321,504 |
| Annual surplus (deficit) | \$ 765,060 | \$ (78,290) | \$ 2,805,798 | \$ 818,793 | \$ 4,311,361 |

The Corporation of the County of Grey
Notes to Financial Statements

December 31

| | Corporate Services | Planning and Community Development | Social Services, Housing and Long-Term Care | Transportation and Public Safety | 2016 Total |
|-----------------------------------|--------------------|------------------------------------|---|----------------------------------|--------------------|
| Revenue | | | | | |
| Taxation | \$ 8,911,146 | \$ 4,137,900 | \$ 16,676,199 | \$ 23,035,108 | \$ 52,760,353 |
| Fees and user charges | 32,589 | 424,255 | 9,447,825 | 572,119 | 10,476,788 |
| Specific grants | 8,131 | 190,807 | 40,084,719 | 7,586,636 | 47,870,293 |
| Other revenue | 3,084,466 | 598,859 | 3,845,694 | (203,690) | 7,325,329 |
| Transfers from obligatory reserve | 257,048 | 675 | 78,811 | 3,434,399 | 3,770,933 |
| | <u>12,293,380</u> | <u>5,352,496</u> | <u>70,133,248</u> | <u>34,424,572</u> | <u>122,203,696</u> |
| Expenses | | | | | |
| Salaries and benefits | 4,838,073 | 2,387,108 | 29,406,946 | 16,531,391 | 53,163,518 |
| Interest on debt | | | 55,515 | 1,066 | 56,581 |
| Materials and supplies | 953,227 | 930,479 | 5,634,674 | 4,413,502 | 11,931,882 |
| Contracted services | 2,937,610 | 676,936 | 4,961,200 | 3,277,825 | 11,853,571 |
| Other transfers | 2,473,578 | 121,549 | 25,835,723 | 43,664 | 28,474,514 |
| Rents and financial expenses | 375,557 | 39,758 | 690,482 | 883,429 | 1,989,226 |
| Amortization | 91,771 | 312,423 | 2,861,095 | 10,658,950 | 13,924,239 |
| | <u>11,669,816</u> | <u>4,468,253</u> | <u>69,445,635</u> | <u>35,809,827</u> | <u>121,393,531</u> |
| Annual surplus (deficit) | \$ 623,564 | \$ 884,243 | \$ 687,613 | \$ (1,385,255) | \$ 810,165 |

The Corporation of the County of Grey
Schedule of Deferred Revenue

For the year ended December 31, 2017

| | Opening | Contributions Received | Investment Income | Revenue Recognized | Ending |
|---|---------------------|---------------------------|----------------------|-----------------------|--------------------|
| Obligatory Reserve Funds | | | | | |
| Development charges | \$ 4,462,419 | \$ 3,980,518 | \$ 63,866 | \$(2,098,323) | \$6,408,480 |
| Federal gas tax | 2,561,990 | 2,864,186 | 29,316 | (2,421,179) | 3,034,313 |
| | <u>7,024,409</u> | <u>6,844,704</u> | <u>93,182</u> | <u>(4,519,502)</u> | <u>9,442,793</u> |
| Other | | | | | |
| Social Services | 5,250 | 75,803 | - | (65,526) | 15,527 |
| Paramedicine program | 14,819 | 190,952 | - | (157,935) | 47,836 |
| Housing Allowance and Build program | 108,830 | 704,890 | - | (630,039) | 183,681 |
| Aggregate Fund | 94,854 | 48,146 | - | - | 143,000 |
| Affordable housing administration | 9,531 | 48,000 | - | (57,531) | - |
| Affordable housing Electricity Efficiency Program | 22,700 | 262,328 | - | (241,180) | 43,848 |
| Miscellaneous | 98,371 | - | - | (98,371) | - |
| | 701 | 6,660 | - | (701) | 6,660 |
| | <u>355,056</u> | <u>1,336,779</u> | <u>-</u> | <u>(1,251,283)</u> | <u>440,552</u> |
| | <u>\$ 7,379,465</u> | <u>\$ 8,181,483</u> | <u>\$ 93,182</u> | <u>\$(5,770,785)</u> | <u>\$9,883,345</u> |

Grey Roots - Museum
Statement of Operations
(Unaudited)

| For the year ended December 31 | 2017 | 2016 |
|---------------------------------------|-------------------|------------------|
| Revenue | | |
| Province of Ontario | \$ 68,680 | \$ 63,534 |
| Canada | 34,415 | 20,229 |
| County of Grey | 1,548,990 | 1,527,446 |
| Donations | 6,508 | 12,315 |
| Donation in kind | 49,272 | 24,915 |
| Admissions and sales | 136,875 | 129,760 |
| Sale of assets | 6,001 | 4,638 |
| | <u>1,850,741</u> | <u>1,782,837</u> |
| Expenditures | | |
| Advertising | 67,737 | 87,735 |
| Donation in kind | 49,272 | 24,915 |
| Supplies, postage and telephone | 49,612 | 53,270 |
| Payments to other organizations | 486 | 972 |
| Professional | 14,596 | 3,012 |
| Purchases for resale | 8,341 | 5,776 |
| Occupancy | 288,426 | 277,090 |
| Special events | 119,032 | 136,990 |
| Salaries and benefits | 1,062,344 | 1,007,489 |
| Travel and convention fees | 17,379 | 18,907 |
| Vehicle operations and licensing | 1,746 | 2,300 |
| Transfer to County of Grey reserve | 152,407 | 161,446 |
| | <u>1,831,378</u> | <u>1,779,902</u> |
| Change in unfinanced liabilities | <u>(21,405)</u> | <u>1,164</u> |
| | <u>1,852,783</u> | <u>1,778,738</u> |
| Net revenue for the year | <u>\$ (2,042)</u> | <u>\$ 4,099</u> |

**County of Grey - Provincial Offences
Statement of Operations
(Unaudited)**

| For the year ended December 31 | 2017 | 2016 |
|--|-------------------|-------------------|
| Revenue | | |
| Fines | \$ 2,009,867 | \$ 2,368,938 |
| Province of Ontario | 169,622 | - |
| Investment income | 861 | 846 |
| Transcripts | 5,761 | 4,047 |
| Cost recoveries | 17 | 67 |
| | <u>2,186,128</u> | <u>2,373,898</u> |
| Expenditures | | |
| Salaries and benefits | 493,651 | 573,849 |
| Administrative charges | 284,085 | 296,703 |
| Victim fine surcharge | 352,881 | 389,893 |
| Dedicated fines | 38,004 | 34,821 |
| Prosecution expenses | 345,145 | 309,736 |
| Transfers to County of Bruce | 276,247 | 315,611 |
| | <u>1,790,013</u> | <u>1,920,613</u> |
| Change in unfunded liabilities | - | 18,010 |
| | <u>1,790,013</u> | <u>1,902,603</u> |
| Net revenue before transfer to reserves | 396,115 | 471,295 |
| Transfer to reserve | (55,934) | 16,417 |
| Net revenue for the year | \$ 452,049 | \$ 454,878 |

Statement of Financial Position
as at December 31, 2017

Assets

Current Assets
Cash and equivalents
Accounts receivable
Prepaid expenses
Other receivables
Total Current Assets

Non-current Assets
Property, plant and equipment
Intangible assets
Total Non-current Assets

Liabilities

Current Liabilities
Accounts payable
Accrued liabilities
Total Current Liabilities

Non-current Liabilities
Total Non-current Liabilities

Equity

**The Corporation of the
County of Grey
Trust Funds
Financial Information
For the year ended December 31, 2017**

**The Corporation of the County of Grey
Trust Funds
Financial Information
For the year ended December 31, 2017**

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The Corporation of the County of Grey Trust Funds

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Independent Auditor's Report

To the Members of Council, Inhabitants and Ratepayers of the Corporation of the County of Grey

We have audited the accompanying Statement of Financial Position as at December 31, 2017 and the Trust Fund Receipts and Disbursements (the "statement") for the trust funds for the long-term care operations of the County of Grey for the year ended December 31, 2017 and a summary of significant accounting policies and other explanatory information. The statement has been prepared by management based on Section 241 of Ontario Regulation 79/10 made under the Long-Term Care Homes Act, 2007.

Management's Responsibility for the Financial Information

Management is responsible for the preparation of the statement in accordance with Section 241 of Ontario Regulation 79/10 and for such internal control as management determines is necessary to enable the preparation of the statement that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the statement based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the statement is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



Opinion

In our opinion, the financial information for the trust funds for the long-term care operations of the County of Grey for the year ended December 31, 2017 is prepared, in all material respects, in accordance with Section 241 of Ontario Regulation 79/10.

Basis of Accounting and Restrictions on Distribution and Use

Without modifying our opinion, we draw attention to the summary of significant accounting policies in the financial information, which describes the basis of accounting. The financial information is prepared to assist the County of Grey to comply with reporting requirements of the Long-term Care Homes Act, 2007. As a result, the financial information may not be suitable for another purpose. Our report is intended solely for the information and use of the County of Grey and the Province of Ontario and should not be distributed to or used by parties other than the County of Grey and the Province of Ontario.

BDO Canada LLP

Chartered Professional Accountants, Licensed Public Accountants

Owen Sound, Ontario
May 24, 2018

The Corporation of the County of Grey
Long-Term Care - Trust Funds
Statement of Financial Position

December 31, 2017

| Assets | Total | Rockwood Terrace | Grey Gables | Lee Manor | Residents' Activities |
|----------------------|------------------|---------------------|-----------------|------------------|--------------------------|
| Cash and investments | \$ 55,615 | \$ 14,689 | \$ 8,217 | \$ 16,226 | \$ 16,483 |
| Fund balance | \$ 55,615 | \$ 14,689 | \$ 8,217 | \$ 16,226 | \$ 16,483 |

Long-Term Care - Trust Funds
Statement of Trust Fund Receipts and Disbursements

For the year ended December 31, 2017

| | Total | Rockwood Terrace | Grey Gables | Lee Manor | Residents' Activities |
|---------------------------------|------------------|---------------------|-----------------|------------------|--------------------------|
| Balance, beginning of the year | \$ 58,801 | \$ 17,333 | \$ 6,144 | \$ 18,841 | \$ 16,483 |
| Receipts | | | | | |
| Residents' net deposits | 60,652 | 34,837 | 10,296 | 15,519 | - |
| Expenses | | | | | |
| Residents' net withdrawals | 63,838 | 37,481 | 8,223 | 18,134 | - |
| Balance, end of the year | \$ 55,615 | \$ 14,689 | \$ 8,217 | \$ 16,226 | \$ 16,483 |

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

The Corporation of the County of Grey
Long-Term Care - Trust Funds
Note to Financial Statements

December 31, 2017

1. Summary of Significant Accounting Policies

Basis of Accounting

The financial information for the trust funds of the long-term care operations of the Corporation of the County of Grey is the representation of management. It has been prepared in accordance with Section 241 of Ontario Regulation 79/10 as prescribed by the Long-Term Care Homes Act, 2007.

Revenue and expenses are reported on the cash basis of accounting. The cash basis of accounting recognizes revenues as they are received; expenses are recognized as they are disbursed.

Basis of Consolidation

These trust funds have not been consolidated with the financial statements of the Corporation of the County of Grey.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the integrity of the financial system and for the ability to detect and prevent fraud.

2. The second part of the document outlines the specific procedures that must be followed when recording transactions. It details the steps from the initial receipt of funds to the final entry in the accounting system.

3. The third part of the document discusses the role of internal controls in ensuring the accuracy of financial records. It describes various control mechanisms, such as segregation of duties and independent verification, that are designed to minimize the risk of error and fraud.

4. The fourth part of the document addresses the importance of regular audits in the financial reporting process. It explains how audits provide an independent assessment of the accuracy and reliability of the financial statements.

5. The fifth part of the document discusses the impact of technology on financial record-keeping. It highlights the benefits of using computerized systems for data collection, processing, and reporting, while also noting the need for robust security measures to protect sensitive financial information.

6. The sixth part of the document provides a summary of the key points discussed in the previous sections. It reiterates the importance of accurate record-keeping, proper procedures, internal controls, regular audits, and the effective use of technology in the financial reporting process.

7. The seventh part of the document offers recommendations for organizations to improve their financial record-keeping practices. It suggests implementing a comprehensive system of internal controls, conducting regular audits, and investing in appropriate technology solutions.

8. The eighth part of the document discusses the consequences of poor financial record-keeping. It explains how inaccurate records can lead to financial misstatements, loss of trust, and potential legal liabilities for the organization.

9. The ninth part of the document provides a conclusion to the document. It emphasizes the need for a strong commitment to financial integrity and the importance of following the best practices outlined in the document.

10. The tenth part of the document includes a list of references and sources used in the document. It provides information on where to find more detailed information on the topics discussed in the document.