
**Grey Roots Museum and Archives Summer Youth
(Salary Range: \$14.00 - \$15.47 / Hour)**

The County of Grey is currently recruiting summer youth for Grey Roots Museum and Archives. We are looking for dedicated youth aged 18-30 to assist us in offering our visitors the best possible experiences this summer. Grey Roots is home to Museum, Archives, Tourism services as well as Moreston Heritage Village for local visitors and travellers. The following youth positions are available:

1. Archival Assistant 1 position
2. Collections Assistant 1 position
3. Heritage Village and Facility Maintenance Assistant - 1 position
4. Historic Site Interpreter 4 positions
5. KidsCamp Assistant 3 positions
6. Visitor Services Assistant 2 positions – 1 bilingual

For job detail, please refer to the specific job description for the position you are interested in applying for, contained within Job Description - Grey Roots Summer Youth - All Areas, available at <https://www.grey.ca/careers>

Ideal candidates have taken courses in relevant disciplines (history, anthropology, museum studies, communications, education) and possess excellent communication and organizational skills. The selected youth will be responsible, able to follow direction well, and demonstrate an ability to work with minimal supervision. A keen interest in local history is also an asset. Candidates will have, or are willing to obtain, First Aid/CPR training and a police records check. Comfort using computers and office software is an asset. Strength to lift 50 lbs is an asset. Necessary training and support will be provided. All summer youth positions are 16 weeks in duration 35 hours per week (May to September, 2019). Overtime, evening and weekend hours may be required. To qualify for certain positions, candidates may be required to have been registered at a secondary or post secondary institution in the last academic year and be returning to their studies in 2019.

Please be advised that the number of summer youth positions awarded is dependent on grant approval.

Candidates for the above position(s) are invited to submit their résumé and cover letter (in MS Word or PDF format, if e-mailing) prior to **Monday, March 11, 2019 9 a.m.** to:

Grey Roots Museum and Archives
Attn: Summer Youth Positions (*please indicate the position(s) for which you are applying*)
102599 Grey Road 18, RR4
Owen Sound, ON N4K 5N6
Fax (519) 376-4654

E-mail: info@greyroots.com

We would like to take this opportunity to thank all applicants. Only those to be interviewed will be contacted.

Any personal information submitted will be managed in accordance with the requirements of the Municipal Freedom of Information and Protection of Privacy Act, and will be used only to determine eligibility for employment.

Based on the nature of the position, pre-employment screening may be required including but not limited to; Criminal Record Searches, Financial Credit Inquiries; Educational and Credential Verification; Driver's Abstracts; Drug/Alcohol Testing; Pre-Medical Testing and Investigative Employment References.

The County of Grey is an equal opportunity employer. Accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance.