

Report TR-TAPS-48-16

To: Chair Bell and Members of the Transportation and Public Safety Committee
From: Graham Wilson, Maintenance Manager and Sharon Melville, Buyer
Meeting Date: September 22, 2016
Subject: Capital Purchase Prior to Budget Approval
Status: Recommendation adopted by Committee as amended by stating that one truck have a stainless box and one truck have an aluminum box per Resolution TAPS99-16; Endorsed by County Council October 4, 2016 per Resolution CC123-16;

Recommendation(s)

WHEREAS the 2017 budget has not yet been approved;

AND WHEREAS Section 10.1 Reporting to Council of the purchasing procedure states that items requiring pre-budget approval must be reported to Council in order to have the expenditure authorized via resolution;

NOW THEREFORE BE IT RESOLVED THAT report TR-TAPS-48-16 be received;

AND THAT staff be directed to proceed with procuring two tandem trucks prior to 2017 budget approval due to delivery time constraints.

Background

Staff is seeking pre-budget approval via resolution to let a tender for two tandem plow trucks.

Section 10.1 'Reporting to Council' of the purchasing procedure states that items requiring pre-budget approval must be reported to Council in order to have the expenditure authorized via resolution. Section 3.0 'Authorization' of the procedures states that staff is authorized to procure up to 50% of gross expenditures contained in the first year of the Five Year Capital Forecast, prior to the annual budget being approved, once Council has authorized these capital expenditures via resolution.

The purpose of this early tender date is to expedite the delivery of the units to ensure that they are available for use for the 2017/2018 winter season. Past history has shown that delivery takes several months from the date of purchase. (2008 - 8 months, 2009 - 7 months, 2010 - 8 months, 2011 - 8 months, 2012 - 9 months, 2014 - 9 months).

Consideration has been given to the replacement of three current trucks. One triaxle and two tandem trucks will be auctioned following the arrival of the two new tandems. A route analysis has shown that tandem trucks are the appropriate vehicle in both material space and agility to undertake winter maintenance.

Financial/Staffing/Legal/Information Technology Considerations

These units have been submitted for replacement in the 'Machinery' portion of the Five Year Capital Forecast.

The Machinery portion of the Capital for 2017 is forecasted at \$1,224,500. Each of the tandem trucks are estimated at \$251,000 or \$502,000, which is expected to come in under the 50% spend allowance.

Link to Strategic Goals/Priorities

Strategic Goal 6: Achieving Excellence in Governance and Service.

Respectfully submitted by,

Graham Wilson,
Maintenance Manager

Sharon Melville,
Buyer

Director Sign Off: *Pat Hoy, Director of Transportation Services*