

April 27, 2018

Dear Grey County Operators:

RE: Special Purpose Funding Applications – 2018

On behalf of Grey County, thank you for your diligence in providing quality and accessible child care services.

In support of your agency's work, The County of Grey Children's Services is distributing the annual applications forms for Special Purpose items that your Centre may require to promote children's learning and development, and/or, for licensing. These monies are made possible through the generous funding by the Ontario Ministry of Education.

Special Purpose Funding:

Special Purpose funding is intended to help licensees create enriching environments that promote children's learning and development through exploration, play and inquiry consistent with the views, four foundations and pedagogical approaches of *How Does Learning Happen? Ontario's Pedagogy for the Early Years*.

Special Purpose expenses are represented in the following categories:

- | | |
|---------------------------|--|
| Capacity Building Expense | <ul style="list-style-type: none">• Supports professional learning and development opportunities that build the capacity of operators.• Grey County flows this funding through the Quality Early Learning Committee (QELC). Please provide professional development opportunities to the QELC for consideration. |
| Transformation Expense | <ul style="list-style-type: none">• Covers one-time costs for non-profit operators• Business transformation activities may include:<ul style="list-style-type: none">○ Amalgamation of 2 or more centres in a school or community setting;○ Relocation of a child care centre to a school or within the community;○ Retrofitting of an existing child care centre to service younger age groups |

- | | |
|--|--|
| Small Water Works Expense | <ul style="list-style-type: none"> • Supports costs related to small water systems for licensed child care centres • Funding is based on the greater of either the reported expenditures in 2015 Financial Statements or 2016 Revised Estimates |
| Play Based Material and Equipment Expense | <ul style="list-style-type: none"> • May be used to purchase non-consumable supplies / equipment to support the ongoing regular operation of the child care program (ie: kitchen supplies, IT, etc) |
| Repairs and Maintenance Expense (formerly Health & Safety) | <ul style="list-style-type: none"> • Supports operators that are not in compliance with licensing requirements or may be at risk of not being in compliance with the CCEYA • Intended to cover one-time repairs and maintenance costs |
| Expansion Plan Funding | <ul style="list-style-type: none"> • Supports new full and/or partial fee subsidies and increased access for children aged 0-4 years old to licensed child care • Such as: new child care spaces available as a result of additional staff, increased hours, transportation, or other program changes that increase the number of children served by a program |
| Can-Ont ELCC | <ul style="list-style-type: none"> • Canada-Ontario Early Learning and Child Care (ELCC) • Supports children aged 0-6 years old through: <ul style="list-style-type: none"> ○ Additional Fee Subsidies, ○ Increased access, ○ Broadly reducing licensed child care fees ○ Increasing affordability ○ Non-profit community-based capital projects excluding capital projects for child care programs that run during school hours for kindergarten and school-age children • Supports children aged 0-12 years old through: <ul style="list-style-type: none"> ○ Additional fee subsidies ○ Increased access ○ Broadly reducing licensed child care fees ○ Increasing affordability |

Application Process:

Through the identification of Special Purpose needs, opportunities are provided to proactively meet these needs. Following the closing date, all submitted applications are reviewed and requests prioritized. Due to funding constraints, not all requests can be approved. Should additional funds become available during the budget year, those items on the Special Purpose wait list will be considered first.

Please find attached the Special Purpose Funding Application. If interested, complete and return by **Friday, June 29, 2018** to:

**County of Grey Social Services
ATT: Joni Johnston, Team Assistant
Grey County Children's Services
595 9th Avenue East
Owen Sound, ON N4K 3E3**

When completing your application, ensure that:

1. Qualifying expenditure items must be related to fire, food preparation, health, building code, and/or child care licensing requirements.
2. Requested expenditure items are stated in a clear and concise format with HST shown; if your agency claims a portion then this amount must be shown.
3. Expenditures **under** \$3,000.00 require one (1) quote. The quotation must be attached to the application.
4. Expenditures **over** \$3,000.00 require three (3) quotes identified with the lowest noted on your application. The quotations must be attached to the application.
5. Completed application will remain on file and be considered valid during The County of Grey's budget year in which it is submitted. Unapproved requests will be placed on the Special Purpose wait list in the event that additional funds become available during that budget year.
6. Please ensure that the application is fully completed and all steps are followed. If you have questions, please call our office for direction. Incomplete or non-format applications may be returned, to be resubmitted in the correct format.

Urgent Requests Outside of Prescribed Application Period

If at any time, you experience an urgent situation (i.e.: -appliance failure, flood, etc.) that is not covered by your insurance carrier and requires immediate rectification to maintain your license; please go to <https://www.grey.ca/childrens-services> to complete the downloadable "Special Purpose Funding Application".

Contact Information

Should you have any questions, do not hesitate to contact either:

- Tara Cockerill, Children's Services Program Supervisor at 519-376-7112 Ext. 1362 tara.cockerill@grey.ca ; or,

- Ashley Barfoot, Children's Services Program Supervisor at 519-376-7112 Ext. 1374 ashley.barfoot@grey.ca or,
- Joni Johnston, Children's Services Team Assistant at 519-376-7112 Ext. 1363 joni.johnston@grey.ca

If you have any further questions, please feel free to contact me.

We appreciate the ongoing willingness of the staff and volunteers working in partnership with Grey County to ensuring sustainable, quality childcare for the families we mutually serve. We look forward to continuing this good working relationship with you in the future.

Yours truly,



Barbara Arbuckle
Children's Services Manager
Grey County Children's Services
519-376-7112 ext. 1373
barbara.arbuckle@grey.ca
www.grey.ca

cc: File

Official Name of Centre:	
Telephone:	Email:
Site/Centre for which the funding is requested:	
Contact Person Name and Position	
Telephone:	Email:

Licensed Capacity of Centre:

Program	Current Licensed Capacity	Proposed New Licensed Capacity
Infant		
Toddlers		
Preschoolers		
JK/SK		
Schoolage		
Total Licensed Capacity		

Describe the intent of the proposed equipment purchase, repair and minor renovations ie. Why is this being proposed:

Describe the proposed equipment purchases or replacements ie. What will be purchased:

Total Gross Equipment Cost (including installation):	\$
---	-----------

Describe the proposed Repair and Minor Renovation ie. what work will be done:

Total Gross Cost of Repair and Minor Renovation:	\$
---	-----------

Projected Financial Summary:

Total Equipment Cost	\$
Total Repair and Renovation Cost	\$
Total Project Cost	\$
Less HST Rebate	\$
Net Project Payable	\$
Total Grey County Request (to max. of 100%)	\$

Operator's portion of project cost is currently on hand and available for this purpose if required:

Yes

No

Details: _____

For Premises Repair or Minor Renovation:

Building/space in which child care is provided is [_____] owned, or [_____] leased by operator.

If the building/space is leased:

Number of years of assured use of premises for child care: _____.

Indicate the number of remaining years of assured occupancy at your organization’s option within the current signed leased: _____.

Statement of agreement to the proposed repair and/or minor renovation project from the property owner is attached.

Yes No

Additional Supporting Information:

Please attach any additional supporting information that will assist in the consideration of assessing your request. For example, additional information describing the scope or detail of the proposed work, confirmation of assistance from another organization in the community, or documentation of need.

If the proposed project is based on requirements of the local health unit, fire department, or building department, please attach copy of the order.

Signature of Operator/Agency:

Signature of signing Officers	Position	Date
-------------------------------	----------	------

Signature of signing Officers	Position	Date
-------------------------------	----------	------

Note: The signature of two official signing officers is required, except when being completed by a sole proprietor in which case the proprietor’s signature is required.