

Land Use Agreements

Approved by: County Council
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Replaces: MS-GEN-002-001

Procedure Number: MS-PL-002-001
Section: Municipal Services

Parent Policy Number: MS-PL-002
Sub Section: Planning

References and Related Documents

[Forest and Trails Access Policy](#)

Forms

[Special Event License Agreement for County Trails and Forests](#)

Purpose

The purpose of this procedure is to provide a standardized process for staff to follow when completing land use agreements with recreational clubs and other organizations using Grey County property.

Scope

This procedure will encompass annual land use agreements for use of Grey County property by recreational clubs. This procedure will also encompass one-time special event agreements for use of Grey County property for approved recreational events.

Land Use Agreements

Several recreational clubs currently have land use agreements with Grey County for permission to use and maintain trails owned by Grey County. Currently the following are approved recreational uses within Grey County properties;

- Hunting (in all but St. Vincent, Farden Lake and Derby tracts)
- Fishing (in all but Farden Lake)
- Trapping (in all but Farden Lake)
- Hiking

- Cycling (as listed in the Recreational Trails Strategy)
- Snowmobiling on Ontario Federation of Snowmobile Club (OFSC) sanctioned trails
- Snowshoeing
- Equestrian (as listed in the Recreational Trails Strategy)
- Outdoor education and research
- ATVs are permitted on the CP Rail Trail only between Dundalk and Sunny Valley Road as well as one Forest Property, the Harkaway Tract.

The Director of Planning or his/her designate shall have the authority to approve all land use agreements for County Trails and Forests as long as the request conforms to the approved uses contained within the Recreational Trails Strategy as per the Delegation of Duties By-Law.

Special Event License Agreements

Several user groups will request a one-time use of a trail or forest owned by Grey County for a special event such as a school function or fundraising event. Such events must be covered under a Special Event License Agreement.

All groups are required to provide the following:

- insurance certificates with the County added as additional insured (see chart below to determine amount)
- signage
- traffic control
- barriers
- security
- proof of notification of affected road authorities if deemed necessary at the discretion of the County.

The County will be responsible to:

- site review prior to event to determine suitability
- site review after event to determine if damage occurred

Type of Event	Minimum Insurance Limit Required***
Motorized*	\$5 Million General Liability*

Extreme**	\$5 Million General Liability*
Non-Motorized	\$0-\$5 Million General Liability

*The insurance requirement may be increased at the Director's sole discretion

**"Extreme" is defined as involving activity(ies) perceived as having a high level of danger. These activities often involve on or more of speed, height, a high level of physical exertion, and highly specialized gear.

*** The insurance requirement may be waived at the Director's sole discretion.

Approval Process

- group must submit a completed Special Event License Agreement for County Trails and Forests outlining:
 - date and time of event
 - type of event
 - number of anticipated participants
 - provide the appropriate insurance as confirmed by the County, upon approval of the request
- County will:
 - Review request to ensure the event falls within the parameters of the approved Recreational Trail Strategy
 - If the type of event falls outside of the Recreational Trails Strategy, a report will be prepared for consideration by the Planning and Community Development Committee

The Director of Planning or his/her designate shall have the authority to approve all Special Event License Agreements for County Trails and Forests as long as the request conforms to the approved uses contained within the Recreational Trails Strategy as per the Delegation of Duties By-law.