

Terms of Reference

Grey County Long-Term Care Redevelopment Planning Task Force

Mission/Purpose:

To assist and advise County Council in fulfilling its governance responsibilities with respect to the planning stage of the redevelopment of the Rockwood Terrace and Grey Gables long-term care facilities and any affiliated uses through the assessment of models, preparation of site plans and building designs, completion of construction drawings, tendering and construction phases, as well as fulfilling the requirements of the development agreements with the Ministry of Long Term Care.

Scope of Responsibilities:

- Represent the interests of the County to ensure the needs of the County and requirements of the Ministry of Long-Term Care are addressed
- Review plans and provide recommendations
- Review and provide comment on key deliverables/milestones of the project
- Provide regular updates to County Council related to the progress on the projects

Membership:

Members of the Long-Term Care Redevelopment Planning Task Force area appointed by County Council and will include six Members of County Council plus the Warden to run for the remainder of the term of council.

Chair & Vice Chair

The Chair and Vice Chair will be elected by the Task Force members at the first meeting. The Chair and Vice Chair will retain these positions until the end of the Council term.

Meetings

Meetings occur at the call of the Chair or determined by the Task Force. The Task Force will disband the earlier of when it has evaluated and made recommendations within the scope of responsibility outlined in these Terms of Reference.

Quorum

A quorum shall consist of more than 50% of the membership of the Task Force.

Statutory Authority

The Long-Term Care Building Redevelopment Task Force is guided by the County's Procedural By-Law, Council's Code of Conduct provincial Acts and regulations and other Grey County Policies as applicable.

Reporting Relationship

The Long-Term Care Building Redevelopment Task Force reports to County Council.

Lead Staff

Chief Administrative Officer, Director of Finance, Director of Long-Term Care, Director of Planning and Development and other staff or consultants as required.