



Grey County Social Services and Housing Sustainable Housing Benefit Application Form

Effective January 1, 2013, the Sustainable Housing Benefit provides assistance to Grey County residents with costs to establish or maintain an affordable residence.

You may be eligible if you reside in Grey County, have not received a Sustainable Housing Benefit assistance in the past 24 months, and;

Your gross household income falls below the Household Income Limits for Grey County as per Section 2 of the Housing Services Act Ontario Regulation 370/11:

Single:	\$25,000
Couple:	\$31,000
Sole Support/Couple with one child:	\$37,500
Sole Support/Couple with two children:	\$40,500
Sole Support/Couple with three children or more:	\$50,000

- Print off application form and fill out **completely**.
- All household members 18 years of age or older must read and sign the application and the consent to release information to determine eligibility (Page 3).

Submit the completed application via one of the following 4 options:

1. Scan and email to: housing@grey.ca
2. Fax to: 519-376-0445
3. Mail to or drop off: Grey County Housing
595 9th Avenue East, Owen Sound, ON N4K 3E3
4. Drop off at:
Durham Ontario Works Office (located at Rockwood Terrace)
575 Saddler Street East, Durham, ON
Hanover Ontario Works Office
286 10th Street, Hanover, ON
Markdale Ontario Works Office (located at Grey Gables)
206 Toronto Street South, Markdale, ON

Checklist

- Page 3 of the Application is signed by applicant and spouse if applicable
- Verification of eligibility: Eviction notice, disconnection notice, discharge letter, proof that Cash on Delivery is required, Y Housing worker name if homeless, letter from public health or building official confirming infestation or inhabitable housing, proof of accommodation costs for **both** households if moving to 20% more affordable housing
- If not ongoing OW or ODSP: bank account statements and verification of other assets
- If not ongoing OW or ODSP: copy of most recent Income Tax assessment, copy of current pay stub if employed and verification of other income
- Confirmation of cost of item requested: Last month's rent, utility deposits.

Please note that assistance with moving expenses, furnishings, appliances and other household items are not covered under the Sustainable Housing Benefit.

Applications take 5-10 Business Days to Process

**Grey County Social Services and Housing
Sustainable Housing Benefit Application Form**

Family Information (*Required Field)

*Applicant Name: _____ *Social Insurance #: _____
 *Applicant Date of Birth: _____ *Country of Birth: _____
 Street Address: _____ City: _____
 Province: _____ Postal Code: _____ *Phone Number: _____
 Alternate Phone Number: _____ Email Address: _____
***I/We would prefer contact by traditional postal Mail or Email**
 *Co-Applicant Name: _____ *Social Insurance #: _____
 *Co-Applicant Date of Birth: _____ *Country of Birth: _____
 Single or Couple with: No children 1 child 2 children 3 or more children
 Names and ages of children: _____

Gross Monthly Income (Required)

Employer: _____
 Earnings: _____ Ontario Works (OW): _____
 Old Age Security (OAS and GAINS): _____ Canada Pension Plan (CPP): _____
 Ontario Disability Support Program (ODSP): _____ Employment Insurance (EI): _____
 Other Income: _____ Workers Compensation (WSIB): _____
 Attach proof of all income sources and last year's Income Tax Assessment Notice **except** OW & ODSP

Assets

	Account Type	Account Number	Current Balance
Bank Account / Investment:			
Bank Account / Investment:			
Bank Account / Investment:			
Credit Available:			
Other Assets:			

If not in receipt of OW or ODSP, attach proof of all assets (bank account numbers, Canada Savings Bonds, GICs, RRSPs, etc.) and current values.

Monthly Accommodation Costs for Current Accommodations

Rent: _____ Mortgage: _____ Property Taxes: _____
 Water & Sewage: _____ Water: _____ Hydro: _____
 Room & Board: _____ Fuel: _____ Fire Insurance: _____

What is your Situation?

- Victim of Domestic Abuse/Violence
- Discharged from Institution – copy of discharge letter attached
- Utility Disconnect – copy attached
- Fuel / Wood – Cash on delivery required – attach proof
- Homeless and Working with Y Housing
- Bedbug Infestation – attach proof of infestation
- Eviction Notice Received – copy attached
- Uninhabitable Housing – attach letter from Public Health or Municipal Official
- Moving to 20% more Affordable Housing – attach proof of costs for both households

What Do You Need?

(Please note that assistance with moving expenses, furnishings, appliances and other household items are not covered under the Sustainable Housing Benefit.)

- Utility Arrears to Avoid Disconnection
- Bed, Fridge or Stove (for applicants fleeing domestic violence or human trafficking)
- Spraying for Bedbugs – homeowners only
- Utility Costs: Delivery of Fuel / wood and/or Hydro Deposits – proof of costs attached
- Rental Arrears – proof of eviction threat, must include landlord’s name, address, and phone #
- Last Month’s Rent – proof of last month’s rent with landlord’s name, address, and phone # attached

Total Funds Requested: _____

Additional Information to Explain Your Situation

Example: If Applying for Rent or Utility Arrears, Explain Why You were Unable to Pay

If working with an agency (Family Y, OW or ODSP caseworker, Women’s Shelter) please provide the Worker’s name and contact number: _____

How did you learn about the Sustainable Housing Benefit Program?

- Y Housing
- Ontario Works or ODSP Caseworker
- 211
- Other (please specify) _____

Acknowledgement, Declaration and Consent

I am (We are) the applicant(s) named on this application form.

To the best of my (our) knowledge, all of the information provided is accurate and no information has been deliberately withheld.

I (We) know that there is limited money available for Housing Benefits. I (We) also know that we must do everything we can to maintain our housing.

I (We) know that, if I (we) are in receipt of OW or ODSP, any benefits we qualify for will be paid directly to my (our) energy provider or landlord.

If I(we) are approved for help with rent or energy arrears, my (our) caseworker may take that money from my (our) monthly payment and give it directly to the landlord or energy service provider.

I/we consent to the disclosure, verification, and exchange of information with energy service providers, landlords and/or other third-party vendors to determine eligibility for the Grey County Social Services and Housing Benefit. I understand that information may be requested, disclosed, or exchanged verbally, or in writing including fax.

I/We further consent to the exchange of information between Grey County and any other community service agency or organization assisting with this application.

Signature of Applicant

Signature of Spouse (where applicable)

Signature of Other Household Members Over 18

Signature of Other Household Members Over 18

Date