

## Indoor Visits – Rockwood Terrace

### Purpose

The Indoor Visits procedure will enable residents to have safe face-to-face visits while the restrictions remain in place based on the MOLTC Resuming Visits in Long Term Care Homes Guidelines and the COVID-19 Long Term Care Home Surveillance Testing and Access to Homes which was released July 14, 2021 and Grey Bruce Public Health's correspondence on August 4, 2021.

### Responsibility

It is the responsibility of all employees, residents and families to follow the procedure, maintain physical distancing and practice hand hygiene to ensure the safety of the residents, and minimize the spread of COVID-19.

### Equipment

- Visitor Station
- Furniture that is not permeable and can be wiped with cleaning products
- Cleaning trolley for use between visits
- Hand Sanitizer
- Personal Protective Equipment (PPE)

### Method

1. Designated staff member will oversee the scheduling of staff resource, coordinate resident attendance and communicate to visitor the procedure for the visit.
2. Team will consist of but is not limited to the following individuals: program staff, Available staff to support visit, Screeners and existing volunteers.
3. Residents in LTC will have access to the indoor visiting area 7 days a week.
4. Family members will be able to book their visit using the Bookings App or by telephoning the designated staff member. At that time, they will be notified of the following visit requirements:
  - No sector specific limitations on number of caregivers and visitors.
  - Fully immunized visitors may visit in resident's room.
    - The number of visitors in each room is not limited, however, we ask that visitors do not exceed the ability to maintain 2m of physical distance from other visitors and residents.

- Partially and non-immunized visitors must visit at indoor station and be booked through the online booking tool.
  - It is recommended that partially or non-immunized children visit at indoor station unless other arrangements have been made with the care community.
  - Visitors will be required to undergo active screening.
  - Proof of COVID-19 immunization.
  - Partially and non-Immunized persons or if you refuse to provide vaccination proof must undergo rapid antigen testing upon arrival.
  - Visitors will arrive 15-20 minutes prior to their scheduled time to allow time for screening and testing.
  - Visitor will arrive with face covering/mask donned but will be required to transition to a surgical mask that is provided from the home and any additional PPE as per Ministry guidelines.
  - Designated visitor washroom will be available.
  - Visitors may bring food or drink for resident only.
  - Physical distancing must be adhered to throughout their visit/as outlined per Ministry visiting guidelines
  - The resident is not required to wear a mask or face covering unless otherwise determined by the home.
5. On the day of the visit the designated staff member will actively screen the visitor. Appropriate Personal Protective Equipment (PPE) will be worn.
    - The visitor must perform Hand Hygiene upon entering and exiting the visiting area. Information will be available on how to properly perform Hand Hygiene using alcohol rub.
    - The visitor must wear a mask provided by the home and additional PPE as per Ministry guidelines.
    - Information will be available on donning and doffing masks.
    - Physical distancing must be adhered to as per Ministry guidelines. Information on Respiratory Etiquette will be available.
    - Failure to follow the guidelines may result in future visiting restrictions.
  6. Cancellation of visits is at the discretion of the facility due to unforeseen circumstances. If the visit has to be cancelled, they will be notified at a minimum of 1 hour prior to the visit.
  7. Staff supporting visits will assist the resident from their home area and escort them to and from the visit. They will notify the designate staff of their arrival to ensure the visitor has been screened prior to entering the indoor visiting space.
  8. If required, a staff member will remain with resident if they cannot independently participate in visit.
  9. Designated staff will clean the visitor and resident area prior to visits and following visits. A cleaning trolley will be provided by environmental services.
  10. Staff member to ensure the visit is documented in the resident's electronic health record.
  11. The care community will maintain all records related to the family visiting

process.

12. In the event that the home enters into an outbreak, the home must end all indoor visits.

## Special Considerations

Residents who cannot safely participate in the visit due to behaviours and/or wandering will be assessed on an individual basis.

Any exceptions for the above restrictions must be approved by the Medical Director or the Director of Long Term Care.

## References

- [AsDM Memo](#)
- [Minister's Directive on Surveillance Testing](#)
- [Long-Term Care Visitor, Absences & Social Gatherings Snapshot](#)
- [MLTC Pandemic Response FAQs](#)