



Terms of Reference

Urban Road and Road Exchange Task Force

Purpose:

This Task force is responsible to provide recommendations to County Council regarding the ownership and management of both rural and urban roads within Grey County.

Objectives: To develop a plan and finalize road exchange agreements including options for urban roads with a target completion date of October 2024.

Scope of Responsibility:

- Developing a plan that will provide efficient and effective delivery of road services in Grey County now and in the future.
- Complete/Review an assessment of the county and municipal road network to understand operational challenges and opportunities for change.
- Review and apply a classification of roads criteria to determine the most appropriate tier responsibility for each road under consideration.
- Recommend road exchanges and corresponding schedule between the county and member municipalities including options for how to manage and fund urban sections of county roads and finalize urban road authority and/or policy changes.
- Complete a preliminary investigation regarding future road maintenance responsibilities and impact on any maintenance agreements.
- Investigate potential class environmental assessment commitments regarding the exchanges.
- Determine a recommended appropriate financial compensation model, recognizing the fact that the proposed financial decisions must be approved by each member municipal Council. The financial solution should address funding source impacts such as development charges and the Canada Community Building Fund (former gas tax)
- Address the impact of other asset issues that may accompany any exchanges (traffic signals and structures).

- Review the recommendations raised by the Transportation Master Plan completed in 2014 in light of the most current information and determine whether or not to pursue them further.

Voting Membership

Members will be appointed by County Council and members shall retain their positions for the duration of the Council term, or until the task force has met its mandate, whichever comes first. The Warden's appointment will end with the term of the Warden.

Membership will include:

- 6 County Councillors and the Grey County Warden, each from different municipalities

Membership shall be limited to one representative per municipality. Any vacancies that may arise will be filled by Council appointment.

Each Member will:

1. Exercise the care, diligence, and skill that a reasonably prudent person would exercise in comparable circumstances.
2. Take necessary measures to ensure that the corporation complies with legislation.
3. Be committed to achieving and maintaining the vision, mission, and values of Grey County.

Chair and Vice Chair

The task force will elect a Chair and Vice Chair at the first meeting, and they will retain these positions for the duration of the Council term, or until the task force has met its mandate, whichever comes first.

Meetings

The task force will meet at the call of the Chair.

Quorum

A quorum is more than 50% of the membership of the Task force.

Statutory Authority

The task force is guided by Grey County's Procedural By-law, Council's Code of Conduct, Provincial Acts and regulations, the Committee and Task Force Policy and other Grey County Policies as applicable.

Reporting Relationship

The task force shall make recommendations to Committee of the Whole/Council, for which Committee of the Whole/Council retains the decision-making role.

Lead Staff

- CAO
- Deputy CAO
- Director of Transportation
- Engineering Manager
- Operations Manager
- Administration Manager
- Clerk
- Deputy Clerk

Dissolution

The task force shall be dissolved at the end of the 2022-2026 Council term, or completion of its mandate, whichever comes first.

It shall be dissolved by resolution of County Council